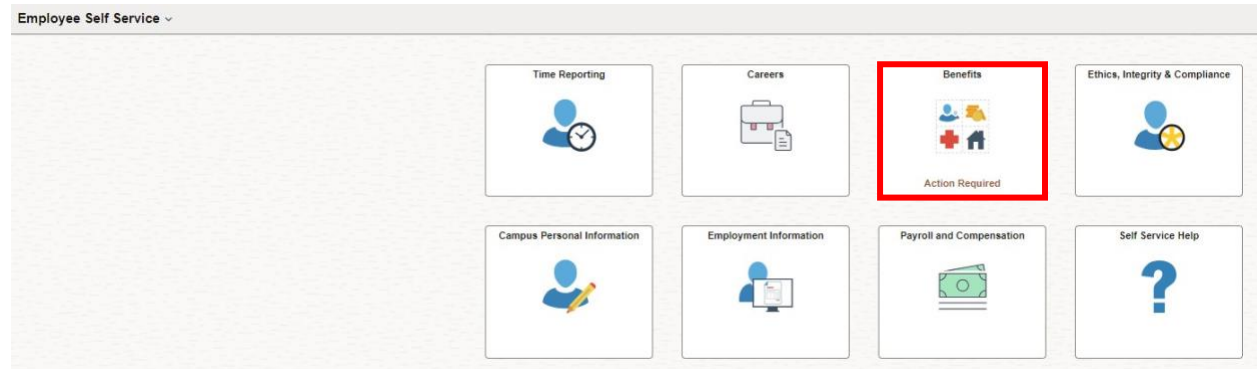
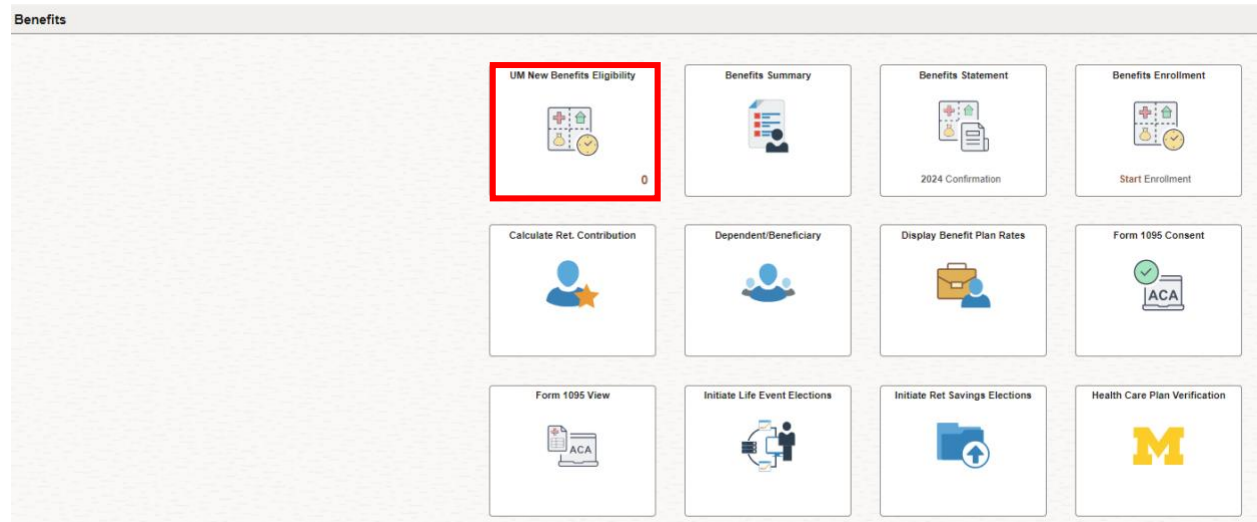


Medical School Students Wolverine Access Self-Service

Click on the 'Benefits' tile



Click on the 'U-M New Benefits Eligibility' tile



Review the **Welcome** features.

Click the **Next** button in the upper, right-hand corner of the screen to proceed.

Read the **Acknowledgement** and select the **"I Agree"** checkbox. Select the **"Save"** button in the upper right-hand corner of the page to complete this section.

Click the **"Next"** button in the upper right-hand corner to move to the next step in the election process.

UM New Benefits Eligibility

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Welcome ● Visited	Acknowledgement After your initial enrollment, the only time you may change certain benefit choices is: <ul style="list-style-type: none">• Open Enrollment (usually in October with elections effective the first of the following year), if applicable• Your next period of eligibility under the Affordable Care Act, if applicable• If you experience a qualified family status change For some employees, Life Insurance, Long Term Disability, and Retirement Savings Plans allow mid-year changes. Refer to the University Human Resources website for more information on what constitutes a qualified change and specific mid-year change options.
* Acknowledgement ● Completed	Eligibility for Coverage Read the Coverage Eligibility Information to ensure all dependents are eligible for coverage for those currently enrolled or those you wish to add to your coverage (this will open a new window). <ul style="list-style-type: none">• Under no circumstances can a person be covered as both a dependent and an employee. For example, you may not have coverage for yourself as an employee and be a dependent on the coverage of a spouse, an OGA or a parent who has coverage under a UM benefit plan.• Under no circumstances can a dependent be covered on more than one UM employee's benefit plan, unless there is a court order to provide such coverage.• Under no circumstances can an employee include a dependent on a benefit plan who is ineligible for coverage. When you submit your benefit elections, you confirm that you understand and agree that enrolling an ineligible dependent is misconduct, and you agree to reimburse UM for any additional costs incurred because of that misconduct.
Benefits Enrollment ● Visited	HIPAA Special Enrollment Notice Read the HIPAA Special Enrollment Notice if you are declining medical plan enrollment for yourself or your dependents (including your spouse/OGA) because of other medical coverage (this will open a new window). Limitations The university in its sole discretion may modify, amend, or terminate the benefits provided with respect to any individual receiving benefits, including active employees, retirees, survivors and dependents. Although the university has elected to provide these benefits, no individual has a vested right to any of the benefits provided. Nothing gives any individual the right to continued benefits beyond the time the university modifies, amends, or terminates the benefit. Anyone seeking or accepting any of the benefits provided will be deemed to have accepted the terms of the benefits programs and the university's right to modify, amend or terminate them.
Benefits Statements ○ Not Started	Authorize Elections The submission of your benefit choices authorizes the University of Michigan to take deductions from your paycheck to cover the cost of the employee-paid portion of your benefits, and also to send the necessary personal information to your selected providers. You certify the information provided, including information regarding eligibility of dependents, is true and accurate, and understand that providing false information is a serious offense. You are responsible for making sure your UM paycheck is sufficient to cover the deductions for the benefits and coverage level you elect. Refer to a printable version of this Benefits Acknowledgment for your records (this will open a new window). Select the "I Agree" checkbox, then select the "Save" button in the upper right-hand corner of the page to complete this Acknowledgment. Click the "Next" button in the upper right-hand corner to move to the next step in the election process. <input type="checkbox"/> I Agree

Click on the **'Medical'** card

UM New Benefits Eligibility

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Welcome ● Visited	Benefits Enrollment As a new benefit-eligible student you must enroll in benefits within 30 days from the date of this event. The UMH Benefits website provides more information about deadlines and defaults for benefit elections (this will open a new window). If you do not enter an election within the 30-day deadline, you will be defaulted to the "New" coverage indicated in each card below, and changes cannot be made until the next Open Enrollment period (usually in October with elections effective the first of the following year). Most benefit elections are effective on the date you are eligible for benefits. Elect your benefits as soon as possible to reduce the chance for retroactive deductions. Click the Finalize Elections button to finalize your benefit elections. Your enrollment will not be complete until you finalize your choices.			
* Acknowledgement ● Completed	Enrollment Summary You Monthly Cost: \$322.67 Full Cost: \$322.67 Status: Pending Review Review Statement Finalize Elections			
Benefits Enrollment ● Visited	Benefit Plans <table border="1"><tr><td>Medical Current: No Coverage New: StdCare Status: Pending Review # of Dependents: Pay Period Cost: \$322.67 Review</td><td>Dental Current: No Coverage New: None Status: Pending Review # of Dependents: Pay Period Cost: \$0.00 Review</td><td>Vision Current: No Coverage New: None Status: Pending Review # of Dependents: Pay Period Cost: \$0.00 Review</td></tr></table>	Medical Current: No Coverage New: StdCare Status: Pending Review # of Dependents: Pay Period Cost: \$322.67 Review	Dental Current: No Coverage New: None Status: Pending Review # of Dependents: Pay Period Cost: \$0.00 Review	Vision Current: No Coverage New: None Status: Pending Review # of Dependents: Pay Period Cost: \$0.00 Review
Medical Current: No Coverage New: StdCare Status: Pending Review # of Dependents: Pay Period Cost: \$322.67 Review	Dental Current: No Coverage New: None Status: Pending Review # of Dependents: Pay Period Cost: \$0.00 Review	Vision Current: No Coverage New: None Status: Pending Review # of Dependents: Pay Period Cost: \$0.00 Review		
Benefits Statements ○ Not Started	Contact Information Phone: 734.615.2000 Email: shumedservices@umich.edu Address: 300 South State Street, Ann Arbor, MI 48106-1276 Resources UM Benefits and Wellness			

Waiving Medical Coverage

By selecting the Waive option, you acknowledge that you are also waiving prescription drug coverage.

Click on the **Select** button next to the Plan Name “Waive”.

The screenshot shows a web interface for selecting a medical plan. At the top, there are 'Cancel' and 'Done' buttons. Below is a 'Medical' header. The main content area contains instructions and a table of plan options. A table with columns 'Plan Name', 'Before Tax Cost', 'After Tax Cost', and 'Pay Period Cost' is shown. The 'Waive' option is selected, and its 'Pay Period Cost' of '\$0.00' is highlighted with a red box. A 'Select' button is next to the 'Waive' option. To the right, there is a 'Contact Information' sidebar with fields for Phone, Email, and Address, and a 'Resources' section with a 'GradCare' link.

Plan Name	Before Tax Cost	After Tax Cost	Pay Period Cost
GradCare		\$322.67	\$322.67
Select Waive			\$0.00

Waive election selected

This screenshot is identical to the previous one, showing the 'Waive' option selected in the plan selection table. The 'Waive' option is now checked with a checkmark, and the 'Select' button is no longer visible. The 'Pay Period Cost' of '\$0.00' remains highlighted with a red box.

Click the **Done** button in the upper right-hand corner to move to the next step in the election process.

Finally, click the **Finalize Elections** button to finalize your benefit election. Your enrollment will not be complete until you finalize your choice.

The screenshot shows the 'UM New Benefits Eligibility' page. The 'Benefits Enrollment' section is active, showing a 'You Monthly Cost' of '\$0.00' and a 'Final Cost' of '\$0.00'. The status is 'Pending Review'. A 'Finalize Elections' button is highlighted with a red box. Below this, there are three panels for 'Medical', 'Dental', and 'Vision' coverage. Each panel shows 'Current: No Coverage', 'New: Waive', and 'Status: Pending Review'. The 'Pay Period Cost' for each is '\$0.00'. A 'Review' button is at the bottom of each panel. On the right, there is a 'Contact Information' sidebar with fields for Phone, Email, and Address, and a 'Resources' section with a 'UM Benefits and Wellness' link.

Click the **Submit and View Stmt** button to finish your election.

The screenshot shows the 'UM New Benefits Eligibility' portal. A modal window titled 'Benefits Alerts' is open, displaying instructions: 'Click the Submit & View Stmt button to finish your elections. You must select the Submit & View Stmt button above to complete your election(s). Confirm your election(s) are correct and print your submitted election(s) statement.' The 'Submit & View Stmt' button in the modal is highlighted with a red box. In the background, the 'Enrollment Summary' shows a 'You Monthly Cost' of \$0.00 and a status of 'Pending Review'. Below this, there are three panels for 'Medical', 'Dental', and 'Vision', each with a 'Pay Period Cost' of \$0.00 and a 'Review' button.

This statement records your submission of your benefit selection. Click the **Print View** button to create a printable submitted election statement. Click the **"X"** in the upper right-hand corner to exit out of this page.

The screenshot shows the 'View Submitted Enrollment' page. At the top, it displays 'Statement Type: Submitted Enrollment' and 'Description: New Hire / Student'. Below this, it shows 'Enrollment Effective Date: 06/01/2024' and 'Statement Issue Date: 06/24/2024 1:25PM'. A 'Print View' button in the upper right corner is highlighted with a red box. The page contains a table with columns for 'Statement Sections' and 'Expand All'. The table lists sections: 'Your Information', 'Cost Summary', 'Election Summary', and 'Dependents', each with a right-pointing arrow icon.